

FINANCE PULSE

INITIAL OBJECTIVE & OPERATING MODEL

A foundation document for understanding the Finance Pulse function before entering the Bursar-centred operational training manual.

01 THE OBJECTIVE

Finance Pulse is the school's financial operating environment. Its purpose is to support controlled financial operations — from billing and payments through expenses, journals, reconciliation and financial reporting.

02 THE FINANCIAL CHAIN

FEES

Fee structures & charges

PAYMENTS

Money received

RECEIPTS

Official transaction evidence

ACCOUNTS

Learner financial position

EXPENSES

Money going out

CONTROL

Journals & reconciliation

REPORTING

Financial visibility

03 ONE FINANCE FUNCTION — THREE POSSIBLE ROLES

TRAINING PRINCIPLE

This document establishes the finance function. The next manual will translate it into practical Bursar-centred workflows, with Finance Officer delegation and Owner authority shown at each relevant step.